



Thomas Carr Howe Community High School

Title 1

2017-2018 Parent Involvement Policy

1. Parents retain the primary responsibility for the education of their children. They provide the foundation for academic success. Thomas Carr Howe Community High School respects the roles and responsibilities of parents to assure that their children are provided a quality education, in a safe learning environment. The school is committed to developing a strong, ongoing partnership with parents to create and strengthen stimulating home, school, and community learning environments. Administrators, teachers, and support staff at our school are responsible for creating a climate of respect and cooperation that will be evident in all parent, teacher, and staff interactions.
2. The Parent Involvement Policy will be reviewed and revised on an annual basis by parents, teachers, and administrators of Thomas Carr Howe Community High School.
3. Thomas Carr Howe High School will execute the following for the policy:
 - a. Maintain open communication with staff, parent/guardians and community.
 - b. Provide a parent liaison.
 - 🐝 The parent liaison will be an accredited individual with knowledge in the curriculum and Title 1 policies.
 - 🐝 Maintain a parent center with appropriate materials and resources.
 - 🐝 The parent liaison will offer information to parents made available via monthly workshops conducted through the Indiana Partnership Center or Sunshine Educational Services.
 - 🐝 The parent liaison will be allotted to a certain amount of time each staff meeting to update the faculty on parent requests and concerns. The parent liaison will provide staff member's information on how to communicate effectively with parents. The parent liaison will attend training sessions and will report to staff the knowledge gained at the sessions.
 - 🐝 The parent liaison will work with the parent to build relationships with the faculty. Parents will be given the opportunity to inform and educate the school staff through the help of the parent liaison.
 - c. Convene an annual meeting
 - 🐝 Explain the requirements and the rights of the parents to be involved.
 - 🐝 Offer flexible meeting times during the school year (morning, afternoon, and evening).
 - 🐝 Gather data that shows progress and expand on the status of the policy.
4. Thomas Carr Howe Community High School will address the following in an effort to maintain the high standards of the school.
 - a. Involve parents in an organized, ongoing and timely way to plan, review, and improve programs such as:
 - 🐝 Parent Involvement Plan

- 👉 School Improvement Plan, which includes Title 1 activities and school wide plan.
 - 👉 PTO (Parent Teacher Organization) and SBDM (Sight Based Decision Making).
 - 👉 Provide Opportunities to participate in school related decisions.
- b. Provide parents of all students with:
- 👉 Timely information
 - 👉 Description and explanation of curriculum used.
 - 👉 The results of academic assessment used to measure student progress.
 - 👉 Proficiency levels that student are expected to meet.
 - 👉 Opportunities for decision-making related to the education of their children.
 - 👉 Provide materials and training on how to improve their child's achievements.
 - 👉 AEP (Academic Education Plan)
 - 👉 Educate school staff on how to build ties between home and school.
 - 👉 Newsletters
 - 👉 Academic Conferences
 - 👉 Telephone calls
 - 👉 Classroom visits
 - 👉 Email
 - 👉 Provide state standards per grade level and academic subject
- c. Ensure to extend possible, that information sent home is in a language and form that the parents can understand.
- d. Develop appropriate roles for community based organizations and encourage partnerships with Elementary, Middle, and High Schools.
Respond to any parent suggestions and concerns as soon as practically possible.
Provide a School-Parent Compact which is a written agreement of what school and parents are each supposed to do to help students achieve.
5. At the beginning of each school year, Thomas Carr Community High School will notify parents of each student attending a Title 1 school. The parents may request information regarding the professional qualifications of the students classroom teachers, including the following:
- a. Whether a teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
 - b. Whether the teacher is teaching under emergency or other professional status through which state qualification or licensing criteria have been waived.
 - c. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher and the field and, if so their qualifications.
 - d. A school will provide each parent:
 - 👉 Information on the level of achievement of the parent's child in each on the state academic assessments
- 👉 After no more than 4 weeks the parent will be notified if their child has been assigned, or has been taught by a teacher of core academic subject who is not highly qualified (Substitute Teacher).